

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Board of Zoning Adjustment



XX-XX-XXXX

Matthew LeGrant, Zoning Administrator
DCRA
1100 4th Street, S.W. - Room 3100
Washington, D.C. 20024

Re: BZA Appeal No. 19818

REFERRAL MEMORANDUM AND NOTICE OF PUBLIC HEARING

Dear Mr. LeGrant:

An individual, organization, or Advisory Neighborhood Commission (ANC) is alleging an error in the determination or decision made by an administrative officer in the administration or enforcement of the Zoning Regulations of the District of Columbia (Regulations). This appeal was filed on May 30, 2018 through the Interactive Zoning Information System (IZIS).

You are hereby notified to appear before the Board of Zoning Adjustment (Board) on **Wednesday, September 26, 2018 at 9:30 am**, at the Jerrily R. Kress Memorial Hearing Room, One Judiciary Square, at 441 4th Street N.W., Suite 220 South, Washington, D.C., 20001 for a public hearing concerning the following appeal:

Appeal of Stephen Cobb, pursuant to 11 DCMR Subtitle Y § 302, from the decision made on May 18, 2018 by the Zoning Administrator, Department of Consumer and Regulatory Affairs, to issue building permit B1804093, to construct a third floor and a three-story rear addition and convert the existing principal dwelling unit to a flat in the RF-1 Zone at premises 1267 Penn Street N.E. (Square 4060, Lot 233).

HOW TO FAMILIARIZE YOURSELF WITH THE CASE

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at <http://dcoz.dc.gov>
- Under “Services”, click on “Interactive Zoning Information System”.
- Click on “Go to Case Records”.
- Enter the BZA application number indicated above and click the search button.
- The search results should produce the case on the right. Click “View Details”.
- Click “View Full Log”.
- This list comprises the full record in the case. Simply click “View” on any document you wish to see, and it will open a PDF document in a separate window.

441 4th Street, N.W., Suite 200/210-S, Washington, D.C. 20001

Telephone: (202) 727-6311

Facsimile: (202) 727-6072

E-Mail: dcoz@dc.gov

Web Site: www.dcoz.dc.gov

Board of Zoning Adjustment
District of Columbia
CASE NO.19818
EXHIBIT NO.10

INTERACTIVE ZONING INFORMATION SYSTEM (IZIS)

In order to access and file documents for this case, log-in to IZIS at <https://app.dcoz.dc.gov/Login.aspx>. All documents provided must be submitted through IZIS at least 21 days prior to the hearing. If you submit documents within 21 days of the hearing, you must file a Motion to Request Waiver of Time Requirements (Form 150) in addition to the documents for consideration by the Board.

Individuals and organizations who wish to participate in the appeal may do so as an intervener. This is a form of party status intended for individuals or organizations that have a significant interest in the outcome of an appeal. Review the file in the case frequently prior to the public hearing so that you are prepared to respond to any filings made by other parties.

If you have any questions or require any additional information, please call OZ at 202-727-6311.

SINCERELY,

A handwritten signature in black ink, appearing to read "Clifford W. Moy". The signature is fluid and cursive, with a long horizontal stroke at the end.

CLIFFORD W. MOY
Secretary, Board of Zoning Adjustment
Office of Zoning

cc: Maximilian L.S. Tondro, Assistant General Counsel
DCRA
1100 4th St. SW, 5th Fl.
Washington, DC 20024